

St. Patrick's Celebration

Special Event Food Services Requirements

The City of Dublin requires that all awarded food service vendors follow our Waste Reduction practices for special events. In 2009, the City passed a resolution that for all large special events (over 2,000 attendees - St. Patrick's Celebration is a large special event), food service vendors are required to use environmentally acceptable food utensils and packaging. There are many take-out materials on the market today that are made from renewable resources such as paper, bamboo, corn starch and sugarcane. Our goal is to have an event where at least 75% of waste materials are either composted or recycled. In order to accomplish that, we need your assistance.

Here are the serve ware items that are acceptable for event use:

All food service items used to directly feed event guests must be compostable or recyclable:

- Cups – wax paper, paper cups or compostable drinkware are acceptable
- Eating Utensils – must be compostable – wood or 100% plant based
- Plates – paperplates or any other compostable material
- Stir sticks – use wood, not plastic
- Food service packaging – paper or compostable (no polystyrene, plastic wrap or foil allowed)
- Straws – compostable or paper
- Reusable serveware is acceptable so long as it leaves the event with the vendor

Unacceptable food service items:

Polystyrene ("Styrofoam") containers, plastic eating utensils (non-compostable), foil wraps, as well as polystyrene or plastic cups and plates are not acceptable items at the event. Use compostable or paper eating utensils/plates/cups and use reusable items for your serving containers.

Here are some suggestions of other things you can do to help reduce waste:

Condiments – avoid small single-use packages – buy large containers with pumps for self-service.

Reduce unnecessary packaging by buying in bulk or only what is needed.

Use washable rags & towels for cleaning instead of disposable napkins & towels.

The City will post easy-to-read signage at each set of waste/recycle/compost containers.

Avoid using plastic bags, foil or plastic wrap for food delivery to your customers – instead use paper wrap/paper bags if necessary (waxed paper is acceptable as compostable) or paper napkins/plates/bowls.

What to expect the day before the Event:

We will be checking in with each vendor to ensure that you are using compostable materials and no plastic or polystyrene items. In addition, the City will place sets of trash/recycle/compost bins in various places around the food court area and other areas around City Hall. Please get familiar with where the closest ones are to your booth. Signage will be placed at each set of bins, but for your information, here is what goes in each container:

- Waste – plastic bags, broken bottles, garbage, plastic wrap
- Compost bins – any unused food, food scraps, dirty paper, dirty cardboard (like used pizza boxes), compostable cups and silverware
- Recycle bins – clean paper & cardboard (flatten all boxes), bottles, cans, aluminum serving containers, plastics # 1-7.
-

What to expect on Event days:

- City Staff and volunteers will monitor waste and recycling stations regularly
- City Staff will empty containers as needed

In an effort to promote Recycling and Resource Conservation, the City of Dublin maintains a policy of recycling. We are committed to doing our part to ensure a clean, environmentally safe world for future generations to enjoy. Please breakdown (flatten) all cardboard boxes and keep them in your booth for pickup. DO NOT PLACE THEM IN PUBLIC VIEW. Other items for recycling include glass bottles, plastic beverage containers and aluminum cans. Please use the recycling receptacles provided for public use throughout the grounds. Use of polystyrene (Styrofoam) containers is prohibited. All food waste, including soiled paper, must be placed in the composting containers provided. In order to participate as a food vendor for the St. Patrick's Celebration, you must fill in your business name and sign and date this Food Service Requirement form. By signing, you agree to use acceptable serve ware.

Business Name

Contact Phone #

Vendor Signature

Date

Compostable Serveware Vendors

This list is not a recommendation of vendors or products and is not meant to be comprehensive –it is offered for your convenience only. Any bio-based products must be listed as fully compostable.

Party City – Dublin – compostable cutlery, plates, cups

Business Costco – Hayward – carries compostable cutlery, plates, cups

Ecoware compostable wooden cutlery - <http://www.ecowareproducts.com/>

Biomass - Richmond, CA - <http://biomasspackagingstore.com/>

Dublin Cash & Carry Restaurant & Paper Supply – carries paper plates and to-go containers

Treecycle, <http://www.treecycle.com/biodegradable.html> - carries compostable plates, cups, cutlery, containers

Green Earth Office Supply – <http://greenearthofficesupply.stores.yahoo.net/kitsup.html> - sells compostable plates, cups, cutlery & containers